

JACOBS ENGINEERING GROUP INC.

Contract No. DACA85-95D-0018

Project: Annette Island O5M314

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DC#AKT-J07-05M314-G01-0005

Confirmation of:	<input type="checkbox"/> Conference	Date Held: 24 Feb 99	10:00 am (Alaska)
	<input type="checkbox"/> Teleconference	Date Issued: 2 Mar 99	
	<input type="checkbox"/> Other:	Recorded By: Lyn Dokoozian	
		Place: Metlakatla, Alaska	
Subject: Annette Island ERAC Meeting			

Participant	Organization	Phone
Achenbach, Dutch	Metlakatla Power & Light	907-886-4451
Askren, Rachael	Metlakatla Indian Community Council	907-886-6601
Beauchamp, Suzanne	U.S. Army Engineer District-Alaska	907-753-5559
Benson, Jeff	Metlakatla Indian Community Environmental	907-886-4200
Beyette, Garth	Federal Aviation Administration	907-271-3355
Clement, Linda	Metlakatla Indian Community	
Dillon, Chris	Jacobs Engineering Group	907-563-3322
Dokoozian, Lyn	Jacobs Engineering Group	907-563-3322
Fawcett, Arthur	Metlakatla Indian Community Environmental	907-886-4200
Foster, Kathryn	Ridolfi Engineers	206-682-7294
Gunyah, Edward	Bureau of Indian Affairs	907-886-3791
Jean, Lucy	Federal Aviation Administration/JALCO	907-271-5225
Renk, Russ	Federal Aviation Administration/NISC	907-271-3294
Ridolfi, Callie	Ridolfi Engineers	206-682-7294

MEETING MINUTES

Action Required By	Item
	<p>This was the second ERAC meeting of 1999, held in the community of Metlakatla. The following items were discussed:</p> <ul style="list-style-type: none">1.0 Action Items Status2.0 Quarry Site3.0 Brush Disposal/Composting/Chipping4.0 Muskeg and Fill5.0 Burning6.0 Airport7.0 Dock Pipeline8.0 MIC Web Site9.0 MIC Request Letter10.0 Contracting11.0 Housing12.0 Community Relations Plan13.0 Regulations14.0 Bureau of Indian Affairs15.0 Future Meetings16.0 C-3 Plan17.0 FAA/USCG Site Visit

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Benson	1.0	<p>Action Items Status</p> <p>Benson reported on the action items presented to the MIC meeting on 9 Feb 99, most of which were approved by the council. Among those items passed were the USAED priorities and the FAA buildings. The council requested that the radar dishes be removed.</p> <p>FAA still needs a response to their 19 Oct 98 letter concerning site priorities. Benson said the response is written, and he will get it signed by Mayor Gilmartin. It will be delivered to FAA on 25 Feb 99.</p> <p>Action:</p> <p>Deliver the response to FAA's 19 Oct 98 letter.</p>
	2.0	<p>Quarry Site</p> <p>Ridolfi said GTE is modifying their cleanup plan. They want to transfer much of their waste material offsite and need a place to store it temporarily—possibly the quarry. The waste will include drums of contaminated soil, PCB waste, asbestos, and building materials from planned demolition. GTE plans to remove the radar dishes and ship the metal offsite.</p> <p>The group discussed what may be stored at the quarry and shared costs of waste disposal, agreeing to be careful about what is stored there so more contaminants are not added to the cleanup effort. It could also be divided into cells, separated by orange fencing. MIC Natural Resources Department (NRD) prefers that the waste be placed to the right side of the quarry because of the rock foundation and a spring at the rear that should be avoided.</p> <p>Dokoozian said USAED, FAA, and GTE need to estimate the waste they will generate so the quarry site use can be planned. She said the quarry is also an ideal location for decontaminating drums prior to crushing and shipping. The quarry may be used for storing and burning brush. Some building material can be burned separately or combined with others for shipment offsite.</p> <p>Ridolfi proposed using a plan view of the quarry and designating areas for use. Her company prepared a CAD drawing of the quarry which will be provided to USAED and Jacobs. Each group can mark their desired storage area and waste types for further discussion between USAED and FAA. Benson will reconfirm usage of the quarry site with NRD.</p> <p>Ridolfi also proposed consolidating and segregating the wastes by type rather than by owner, but this idea would not work for liability reasons. However, some waste—such as scrap steel—could be consolidated for shipment.</p> <p>Access to the quarry site will be restricted. FAA is planning to put up a fence and warning signs around the area. Hazardous materials will be stored in locked container boxes.</p> <p>Achenbach suggested storing hazmat in the old diesel plant (Fairbanks Morse Plant at Site 9). However, liability issues will be a problem because the plant is already contaminated. A suggestion was made to store hazmat in connexes.</p>

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Ridolfi Benson		<p>Action:</p> <p>Provide the CAD drawing of the quarry site to USAED and Jacobs by 8 Mar 99.</p> <p>Reconfirm quarry site usage with the NRD.</p>
Benson Gunyah	3.0	<p>Brush Disposal/Composting/Chipping</p> <p>Benson said Forestry Department (FD) has not finished reviewing the forestry permit request by the FAA and asked for a brush disposal plan. Benson will prepare a Forestry Standard Plan for brushing and brush disposal. All parties will agree to the plan but may submit requests for exceptions when required. Benson will have a draft prepared by 5 Mar 99.</p> <p>Composting was discussed. Benson said U.S. Army (USA) was planning to use compost to fill UST excavation sites. Ridolfi said composting is in the OSWER agenda. Achenbach says MP&L has a chipper that could be used instead of burning or composting brush waste. The wood chips may be landspread or used to fill holes. Benson will include these options in the Forestry Standard Plan and discuss required permits.</p> <p>MIC has an old ordinance requiring a permit for logging, and that ordinance will be used. The subcontractor will have to obtain the necessary permits as part of their contractual obligations.</p> <p>The community prefers the brush be chipped and located at a site where the chips could be collected and used for composting.</p> <p>MP&L could put together a three-person chipper crew from local labor to service the sites; it would also be good community relations. Gunyah said BIA will make their backhoe available for the project. They also have a 5-yard dumptruck available, but it requires a qualified operator. This may all be arranged through the city, but a coordinator needs to be appointed.</p> <p>Action:</p> <p>Prepare a Forestry Standard Plan for brushing by 5 Mar 99, including disposal, chipping, composting, and burning options.</p> <p>Coordinate loan of a backhoe and dumptruck for chipping services.</p>
	4.0	<p>Muskeg and Fill</p> <p>Gunyah the BIA plans to remove thousands of cubic yards of muskeg while building Waldon Road. Possible uses for the muskeg were discussed; it could be used as fill and topsoil for the planned golf course extension.</p> <p>The council wants the remediated sites accessible to foot and bike traffic, so paths should be left open and uncovered. Because most of the roads will be installed on wetlands, it is difficult to fill the sides without infringing on more wetlands.</p> <p>Action:</p> <p>None.</p>

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	5.0	<p>Burning</p> <p>The necessity of burning permits was discussed.</p> <p>Building debris cannot be chipped because nails and lead-based paint could be present; therefore, either shipping offsite or burning onsite are the best options for disposing of debris from building demolition.</p> <p>Renk said FAA will conduct two types of burning: Controlled burning is done in a container to retain contaminated ashes of lead-containing material for proper disposal. Uncontrolled burning is done for unpainted debris or when no other contaminants of concern are present. Two burning areas will be established—one for debris with lead and one for debris without lead. The area where lead materials are burned will need to be tested periodically in the future. Renk said FAA may lay a small concrete pad under the container where lead-containing material is burned.</p> <p>Action:</p> <p>None.</p>
Beyette FAA	6.0	<p>Airport</p> <p>The subjects of 50,000-gallon tanks and the airport lighting tower were broached. The tank issues have already been addressed by ERAC.</p> <p>Since the airport closed in 1974, many issues are involved. Renk said the community definitely wants to keep the control tower, but that may be the only one; this needs to be confirmed. Benson is waiting on a study to determine whether other towers could be kept; future use is the question. Stripping off the lead-based paint, should MIC keep the towers, will cost more than removing the towers. The airport could be kept as a private airstrip.</p> <p>Beyette said a reuse study would have to be funded by the community, but they can submit a grant request for the study. A feasibility study would include the whole airport—its condition, potential commercial use, infrastructure, fueling, animal control, etc.</p> <p>FAA is studying the approach lighting situation and finding someone to decide whether the approach light towers can be reused.</p> <p>Regarding SHPO eligibility, if the airport is determined to be a historic site, it becomes eligible for the National Register of Historic Places. That does not necessarily make it eligible for funding to make it a museum. MIC wants to take the tower as is. Structural integrity is still an issue; however, if it is not stable, MIC may not want to keep it.</p> <p>Action:</p> <p>Determine whether the airport towers can be reused for other purposes.</p> <p>Determine whether the lighting towers can be reused.</p>

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USCG	7.0	<p>Dock Pipeline</p> <p>Beyette provided Ridolfi and Benson with CDs containing old USA maps.</p> <p>Beyette talked about an IOU to USCG regarding the pipe on the Main dock. He met with USCG yesterday about pumping the fuel out of the pipelines and removing them. Two USCG representatives will inspect the pipelines tomorrow. Funding for the pipeline removal may be obtained from the National Contingency Plan. If USCG does the work, they will want to do a cost recovery. Deering supports the work but does not have the budget for it.</p> <p>The scope of work will include draining the fuel from the swale to remove the potential spill situation and other possible work. The lines are connected to the FAA tank farm. USCG will inspect the lines and determine what actions to take.</p> <p>Action:</p> <p>Inspect the dock pipelines and determine what actions to take.</p>
Beyette	8.0	<p>MIC Web Site</p> <p>FAA is creating a web site for this project. Beyette met with a web site designer in Anchorage last week. He estimates the web site will be operational by 31 Mar 99. The site will include pages for the C3 Plan, field schedules, budgets, and a library of documents referenced in the C3 Plan. Access is a problem. FAA has only three ports to the web: East Coast, Oklahoma City, and California. The Oklahoma City port will be used as the server.</p> <p>FAA is concerned with security. FAA personnel are meeting with the design subcontractor to resolve these concerns. FAA will be the administrator and issue User IDs and passwords for access to various levels. They will coordinate with USCG, MIC, BIA, and USAED to agree on the format.</p> <p>Action:</p> <p>Coordinate web site development with USCG, MIC, BIA, and USAED.</p>
Jean	9.0	<p>MIC Request Letter</p> <p>Jean reported she has written a letter to Mayor Gilmartin requesting MIC's approval to demolish certain buildings. The letter also includes a request for any required forestry permits, a request to use the quarry as a staging area, and a notification to MIC. This notification states that residents need to notify FAA if they want to obtain debris from the removal areas. Jean will deliver this letter to MIC today.</p> <p>Benson said MIC has approved the building demolition list. An issue exists regarding the concrete slab foundations. If no contamination is under or around the slabs, most of them will probably be left in place.</p> <p>Action:</p> <p>Deliver letter to Mayor Gilmartin.</p>

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FAA Jacobs	10.0	<p>Contracting</p> <p>Jean said FAA is developing its scope of work and using MIC as its contractor. MIC will have permission to subcontract work, if necessary. FAA has been working with Paul Brendible (Contracts and Grants Director) on contracting issues, but specific environmental issues are coordinated with Benson.</p> <p>Beyette said they are still working with FAA attorneys regarding sole source issues. The justification should be approved next week, then the scope of work can be finished and provided to Benson and Brendible by 12 Mar 99.</p> <p>MIC will not be able to do all the required work and will be responsible for locating subcontractors or other Native corporations to complete the work. The scope will include a schedule of deliverables, such as work plan submittal. The work is expected to begin in May with brush clearing, followed by demolition.</p> <p>The contracting timeframe was discussed. Beyette said Plan A is to contract directly with MIC, requiring three to four months. Plan B is to use their own contractor and encourage local hire.</p> <p>Jacobs will not conduct a Business Outreach Fair to look for subcontractors, as originally planned, due to minimal need for subcontractors and the small scope of work this year. Instead, they will request a list of business licenses from MIC in case they need to find subcontractors. Benson said MIC will have a booth with information on environmental issues at the ball field on 4 Jul and 7 Aug 99. Jacobs can hand out the "Subcontracting with Jacobs" brochure on those dates if necessary.</p> <p>Action:</p> <p>Issue the scope of work to MIC by 12 Mar 99.</p> <p>Request list of business licenses from MIC for subcontracting purposes.</p>
Jacobs	11.0	<p>Housing</p> <p>Dokoozian talked about Jacobs' housing requirements for the field season. She has a flyer that will be posted, asking for 1-bedroom apartments or large houses with office space. Fawcett will post the notices. Jacobs will also advertise on the local cable TV station.</p> <p>Action:</p> <p>Advertise for housing requirements.</p>
Jacobs	12.0	<p>Community Relations Plan</p> <p>Jacobs will prepare a Community Relations Plan and conduct interviews to obtain community input. Articles may be published in the community newspaper.</p> <p>Action:</p> <p>Begin preparation of the Community Relations Plan.</p>

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Benson Beauchamp	13.0	<p>Regulations</p> <p>Benson said the regulations have not changed during the past few months. MIC Council will meet on 2 Mar 99 and should pass the draft ordinances without change. EPA wrote a letter supporting the draft ordinances. The attorneys are reviewing the ordinances and will revise the format. These are waste management ordinances addressing solid waste, USTs, and hazardous waste requirements. If the ordinances change, Benson will distribute them to the group.</p> <p>EPA will delegate their authority over these projects to MIC. After the ordinances are passed, USAED will require a letter from the EPA stating approval of the ordinances and delegating authority.</p> <p>Beyette is concerned about risk. If FAA conducts a risk analysis, will the community accept the conclusions? Benson said MIC regulations generally follow federal standards.</p> <p>Ridolfi provided a list of EPA contacts for federal facilities, investigations, TSCA, waste management, emergency response, and hazardous waste:</p> <table><tr><td>LUST</td><td>Wally Moon</td></tr><tr><td>UST</td><td>Harold Scott</td></tr><tr><td>Federal Facilities, Brownfields</td><td>Mark Ader</td></tr><tr><td>Indian Organization</td><td>Scott Sufficool</td></tr><tr><td>TSCA</td><td>Fran Stephan</td></tr><tr><td>Emergency Response</td><td>Thor Cutler</td></tr></table> <p>Beauchamp will obtain a RCRA/TSCA generator number for mercury and lead at the Yellow Lake and hospital areas.</p> <p>Action:</p> <p>If the ordinances change, distribute the revised ordinances to the group.</p> <p>Obtain a RCRA/TSCA generator number.</p>	LUST	Wally Moon	UST	Harold Scott	Federal Facilities, Brownfields	Mark Ader	Indian Organization	Scott Sufficool	TSCA	Fran Stephan	Emergency Response	Thor Cutler
	LUST	Wally Moon												
UST	Harold Scott													
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Indian Organization	Scott Sufficool													
TSCA	Fran Stephan													
Emergency Response	Thor Cutler													
	14.0	<p>Bureau of Indian Affairs</p> <p>Gunyah said the BIA has become a signatory party to the C3 Plan, but no one has been assigned to work on it. He has signatory authority for the Waldon Road work but is not designated for environmental projects. He believes that an environmental specialist needs to be assigned.</p> <p>Gunyah knows of fifty 55-gallon drums that need disposal; their contents are unknown.</p> <p>MIC needs the BIA to ask for funding for this project, as they are heavily funding many environmental cleanup projects. Ridolfi and Benson met with Gunyah about the C3 Plan sites. MIC is preparing the cost estimates. Ridolfi said they have estimated the C3 sites will cost \$11 million to clean up, not including landfill construction. The C3 Plan will be a work product of the MOU Group, and signatures will not be required.</p> <p>Action:</p> <p>None</p>												

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<p>ERAC Askren Benson Jacobs</p>	<p>15.0</p>	<p>Future Meetings</p> <p>A senate delegation meeting is scheduled in March, and a Health Fair is scheduled for 14 or 21 Apr 99. The Health Fair is a community event and a good opportunity to present the cleanup plans.</p> <p>ERAC will coordinate the next ERAC meeting with the Health Fair. Askren will confirm the date for the fair, and Benson will coordinate student attendance with the school district. Jacobs will prepare agendas for future ERAC meetings, track action items, and prepare meeting minutes.</p> <p>Action:</p> <p>Coordinate the date of the next ERAC meeting with the Health Fair date.</p> <p>Confirm the date of the health fair.</p> <p>Coordinate student attendance with the school district.</p> <p>Submit agendas and meeting minutes for future ERAC meetings; track action items.</p>
	<p>16.0</p>	<p>C3 Plan</p> <p>Dillon submitted the draft C3 Plan. The introduction will be revised to clarify references to the responsibilities of the federal government. Dillon said the work is currently sorted by schedule, but these dates and cost estimates will change as sites are added or deleted.</p> <p>Dillon noted that the planned work falls under existing agency programs (mandated by Congress) and the Master Plan describes what MIC wants—a gap exists between the two. The Master Plan work would cost an estimated \$100M, but the C3 Plan would cost about \$62M; this \$38M gap is the main issue. The group discussed the scope of work and what the agencies can accomplish. Issues like habitat restoration, water supply line, and landfill may come under federal purview.</p> <p>Ridolfi distributed a table that includes the revised estimates for BIA/DOI/MIC sites. The backup for these changes are the asbestos report, lead-based paint report, and other documentation. Ridolfi will complete the BIA portion of the table in the C-3 Plan and forward it to Dillon, Dokoozian and Beauchamp by 26 Feb 99. The lead agency listed would be the one to request the funding for those sites.</p> <p>Ridolfi noted an inconsistency that if the agencies include a landfill and transfer station in the cost estimate and if waste transportation costs for each site are included. FAA expects to ship all waste off the island, even if MIC builds a landfill. The landfill issue will be included in the introduction as something MIC wants, along with habitat restoration, the water supply, and road upgrades. Jacobs will revise the C3 Plan, incorporate comments, and submit it to Beauchamp and Beyette on 1 Mar 99. MIC will draft the cover letter and informally copy USAED, FAA, and Jacobs.</p>

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Ridolfi Jacobs MIC		Action: Compete the BIA portion of the table, and submit it to Jacobs and USAED. Incorporate comments and submit the plan to USAED and FAA on 1 Mar 99. Draft the cover letter and copy USAED, FAA, and Jacobs.
	17.0	FAA/USCG Site Visit Beyette said USCG will arrive tomorrow. They will inspect the dock pipeline and take pictures. USCG representatives are meeting with their superiors at Juneau on 26 Feb 99 to discuss Annette Island. FAA would like to take a site walk with Benson to inspect the site preparation locations. Action: None.
		The conference adjourned at 3:30 pm (Alaska).